

TULSA METROPOLITAN AREA PLANNING COMMISSION
Minutes of Meeting No. 1913
Wednesday, January 27, 1993, 1:30 p.m.
City Council Room, Plaza Level, Tulsa Civic Center

Members Present	Members Absent	Staff Present	Others Present
Buerge 2nd Vice Chairman Carnes Doherty, Chairman Horner Midget, Mayor's Designee Neely Parmele, 1st Vice Chairman Wilson	Ballard Broussard Dick	Hester Stump	Linker, Legal Counsel

The notice and agenda of said meeting were posted in the Office of the City Clerk on Tuesday, January 27, 1993 at 1:39 p.m., as well as in the Reception Area of the INCOG offices.

After declaring a quorum present, Chairman Doherty called the meeting to order at 1:39 p.m.

Minutes:

Approval of the minutes of January 13, 1993, Meeting No. 1911:
On **MOTION** of **PARMELE**, the TMAPC voted **8-0-0** (Buerge, Carnes, Doherty, Horner, Midget, Neely, Parmele, Wilson "aye"; no "nays"; no "abstentions"; Ballard, Broussard, Dick "absent") to **APPROVE** the minutes of the meeting of January 13, 1993 Meeting No. 1913.

REPORTS:

Committee Reports

Budget and Work Program Committee

Ms. Wilson announced that the Budget and Work Program Committee met January 20, and voted unanimously to recommend to the Planning Commission approval of the preliminary budget. Ms. Wilson advised that the 1994 budget represents an overall increase of the TMAPC budget of 5.6% from the previous year. She noted that six work items are being carried over from last fiscal year and there are ten items which are new projects. Ms. Wilson reminded the Planning Commission that there will be elections this year for Citizen Planning Team representatives, which is why that budget item has been increased to cover those costs. Ms. Wilson recommended approval of the budget which was seconded by Mr. Parmele.

Mr. Buerge commented that since the January 20, meeting he has given much thought to the budget process. He stated that the budgeted figures provided for each of the work program items are numbers given to the Planning Commission by the INCOG Staff and that Planning Commissioners are not a part of the costing of each of these services. Therefore, these figures must be taken at face value, that this is the cost of completing those various tasks. Mr. Buerge feels this limits the Planning Commission, in terms of their ability, as a Commission, to control expenses and to limit the work program. He feels that, as members of the Planning Commission, they all have a responsibility to ensure the TMAPC functions and meets demands for its services, but he feels there is a bigger picture they must be mindful of, that they are a part of a bigger team. He reminded the Planning Commission that they are a part of the City and County governments and they should all be aware, from news reports, that the federal government doesn't have enough money to balance its budget; the State of Oklahoma doesn't have enough money; and now the City of Tulsa doesn't have enough money. Mr. Buerge advised having a problem with the process of "sandbagging" a budget. He feels that the Planning Commission should take the responsibility upon themselves to rise to the occasion of the overall City's and County's needs and defer those items in the work program that can be deferred without a major distortion or major elimination of the services that the public looks to the TMAPC to provide. Mr. Buerge declared that in reviewing the preliminary budget suggestions, he believes there are a number of items which can be deleted from the budget for this year. He pointed out that he is suggesting a deferment and noted that these items could be picked up in a subsequent year. He advised that he would hate to be questioned by someone in higher authority about the urgency, need, or benefit to the City of INSIGHT magazine. He believes this is an item that could be eliminated for a year or two. Mr. Buerge disclosed that he did not come prepared to make specific recommendations to the budget, but place the concept on the table today, so the Planning Commissioners can make their own deletions to the budget, and so the Planning Commission can present, not a 5% increase, but an actual decrease.

Chairman Doherty advised that specificity is required because the budget needs to be in the Mayor's office January 29.

Ms. Wilson responded to some of Mr. Buerge's concerns regarding lowering costs and limiting expenses. She advised the TMAPC budget is allocation of employees' salaries and overhead. Ms. Wilson advised that the \$656,435 proposed budget does not represent any money for payment of outside services. Under consideration is basically Staff time and personnel cost. The Planning Commission must decide where Staff time should be spent, the type of work TMAPC wants done, and which direction they wish to go in planning. Ms. Wilson stated that they have the zoning operation, will remain staffed and that is reflected in these numbers. TMAPC concern needs to be what their priorities are for Staff. As far as budget deficit goes, she deems this to be an area the elected officials will decide where to cut items. She pointed out that a reduction

in this budget will be a reduction of a Staff person. Ms. Wilson declared that they are looking at cutting Staff under Mr. Buerge's suggestion.

Mr. Buerge advised that he does not believe those are the issues being reviewed. As a Planning Commission they have been provided nothing more than this paper indicating it will cost \$20,000 to do a Comprehensive Plan Amendment. He stated they are given no opportunity to review the costs to INCOG. The Planning Commission is not allocating their resources; INCOG is allocating their resources.

Mr. Neely commented that many of the items on the budget are directives of the City Council or the Mayor's office. He added that there are other functions that must be performed as continual maintenance. He believes the policy of what needs to be accomplished for the year is driven from the top, and therefore, the budgeting must be driven from the top since the Mayor's office and City Council have the overview of how resources are allocated to various items. Mr. Neely declared that these officials are in the position to tell the Planning Commission the amount of decrease needed and the Planning Commission prioritizes from there. He views all items on the list as directives or continual maintenance. Mr. Neely perceives that Mr. Buerge is making a valid point, but does not believe that is how this process is carried out, and wishes that it were carried out differently. He agreed that the process needs to be changed.

Mr. Parmele conceded that, as Mr. Neely stated, this process is being driven from the top is true to a certain extent. The Planning Commission are the ultimate decision makers as to which work program items they wish to see accomplished, then INCOG determines the cost to accomplish the work program. Mr. Parmele advised that, as Ms. Wilson stated, TMAPC is employee-driven, which is true, but he fails to understand why if INCOG must lose an employee, it is always a TMAPC employee. Mr. Parmele estimated the \$656,435 is 30-40% of the INCOG budget and reiterated that any cuts always come from the TMAPC side. He acknowledged that Mr. Buerge is right; if TMAPC is going to act in a responsible manner, knowing that the City and County will probably have a decrease in funds available, the TMAPC should approach the City and County with a request that shows what the TMAPC feels needs to be accomplished and the money needed to have INCOG achieve this. Mr. Parmele advised the TMAPC must decide, knowing the budget restraints they will be placed under, that they are accomplishing what they want to accomplish. He pointed out there is \$40,000 set aside for Special Studies for the Councilors. Some of the other work items are the result of the Councilors' requests and some of the new programs are requested from the Mayor's office.

Mr. Carnes suggested making cuts today and sending a message with the preliminary request indicating where TMAPC has made reductions, and specifically asking that no more cuts be made. The TMAPC

members, as citizens of Tulsa, take the responsibility of these reductions.

Mr. Midget conceded, that as expressed by Messrs. Buerge and Neely, perhaps the process does need to be reexamined. However, at this point, this is a preliminary submittal and from his understanding, most of the increase reflected includes Staff raises and not cost increases of the programs. Mr. Midget suggested approving the budget, but keeping the door open to reexamine the process and perhaps take the initiative to fine-tune it because, he assured the TMAPC, it will be returned for further reductions. Mr. Midget acknowledged that perhaps TMAPC does need to examine how this budget is put together to reflect its priorities. He strongly urged that the preliminary budget be submitted to open the door for a more detailed assessment of how the figures were put together. If TMAPC is asked to make further reductions, outside of the percentage suggested for Staff raises, then they will know exactly where these reductions are made to reflect priorities.

Mr. Horner advised that since he has been a part of the budget process, TMAPC has pleaded that information be presented at an earlier date. He noted that all Planning Commissioners appear to be in agreement with what should be done, but there are no solutions. He questioned at what point they get this opportunity to change the process. He advised being in accord with Mr. Buerge as this being a block figure. Mr. Horner disclosed that he would like to see a cost breakdown of how these figures are developed. Mr. Horner declared that he is confident that this preliminary budget will be overhauled. He noted that he would like to think the Planning Commission is asserting intelligence by picking out a few items for deferral to show the City Council or Mayor's office that they are attempting to work the budget out in an agreeable process and in an accepted accounting procedure.

Chairman Doherty noted that there are two types of items on the budget and they should not be mixed up. One item is Staff time being budgeted in Staff hours. Although the unit on the preliminary budget is in dollars, Staff time is what is being budgeted. He acknowledged, as Ms. Wilson pointed out, to tinker with that budget is to tinker with staffing levels. To do this is at the core of the contract between TMAPC and INCOG to provide that Staff. Chairman Doherty expressed doubt that the budget process is the appropriate place to address this, since it is essentially a political decision to maintain that relationship. He noted that there are cash outflow items; that while they show up in the same unit, are different in nature. He referred to Mr. Buerge's reference to INSIGHT and noted there are other items budgeted, such as the Legislative Program, Mapping and Graphics, etc. He suggested recommending reductions by selecting specific areas the Planning Commission considers the most expendable, or to present a lower budget and indicate, that should more money be allocated, the TMAPC's sense of priority. Chairman Doherty declared the Mayor's office will not be able to revise their budget proposals until all proposals from the various proposing entities are received. He

explained that TMAPC is presenting that initial run. There will be a revised figure sent back. Ms. Wilson's Committee will go back to that figure and then TMAPC will have to start whittling. He stated, as Mr. Buerge and Mr. Parmele pointed out, it might behoove the Planning Commission, at this point, to indicate those items they believe will have to be cut, if we get cut, or add if we get additional funding.

Mr. Buerge declared that he wants to challenge the thinking of the Planning Commission, that it is the Planning Commission who is allocating Staff resources; it is his opinion that is what INCOG does. TMAPC makes a request for services; INCOG costs it out. He stated that what INCOG does within their chart of income and expense accounts to meet all other demands for services besides TMAPC is up to them. TMAPC members have no control or review over that. He noted that when the Planning Commission is reviewing whether they should spend \$20,000 this year for Comprehensive Plan Amendments, they must take INCOG at face value that it costs \$20,000 to provide that service. Obviously TMAPC is not looking for competitive proposals to see who can provide that service at the lowest possible cost. His other point is that whatever budget is submitted, that it be made known that it is the TMAPC budget and not to be confused with that of INCOG, so that as further adjustments are made those cuts are kept track of, and that TMAPC does not end up bearing the brunt of cuts that are directed elsewhere within INCOG's budget.

Mr. Parmele feels an important point is for TMAPC to determine the level of services they want INCOG to provide TMAPC. INCOG then should advise TMAPC of how much money it will cost to provide those services. If TMAPC determines their budget figure is \$600,000 and want specific work programs, INCOG should indicate how much it will cost to provide that service or advise that they cannot do it because they do not have Staff or equipment to accomplish the request and to then provide a figure of the cost to provide the services requested. Mr. Parmele advised he has a problem with saying this is Staff time, but if there is a specific budget for a determined amount of programs, INCOG should be able to indicate whether or not the item can be accomplished, or if not, explain why not.

Ms. Wilson emphasized that this is round one and there will be several additional Budget and Work Program Committee meetings and revisions. She advised that there is no need to contact City Councilors or County Commissioners, because they will not have any of this information. The City will not have the budget ready to be decided until probably May and won't make a decision until June with the budget to be in effect July 1. She noted that there will be a long, involved process. Ms. Wilson informed that this is the TMAPC budget and is submitted as such. She reemphasized they are looking at utilizing Staff time. They are not looking at costing it out in the private sector. She emphasized that this is a public entity serving the public, and provides the Planning Commission with Staff recommendations to the TMAPC, City Council, and County

Commission. This budget indicates all the work the Planning Commission wants to accomplish, but should additional money be provided, then it might be possible to get into landscape plan review; this is one of the things that could be done with an expanded budget and also begin the District 25 Plan update.

Mr. Buerge noted that in the recent federal elections, one of the terms "shared sacrifice" made its way into the public consciousness. He feels it is the proper and responsible thing the Planning Commission to share, and there is a sense of urgency in his opinion to all governments to respond responsibly, urgently and he does not want to participate in the process of submitting a budget that is an increase in this particular year. He made the motion that this budget be amended to delete certain items. Mr. Buerge withdrew his motion since a motion was already on the floor.

There was discussion on the proper procedure to amend a motion.

Mr. Parmele noted that the amendment must be specific and he questioned if they were ready to be specific. Mr. Parmele agreed that it would be unusual for a City agency, Commission or Board to ask for less money instead of, as everyone else, asking for more, knowing there will be reductions.

Mr. Buerge then made an amendment to the motion that the preliminary suggestions to the budget be amended to indicate the following reductions:

**PRELIMINARY SUGGESTIONS
TMAPC BUDGET AND WORK PROGRAM
FY 1994**

<u>Comprehensive Planning</u>	<u>Type</u>	<u>Estimated Cost</u>	<u>Recommendation Budget & Work Committee</u>	<u>Amend. Motion</u>
Comprehensive Plan Amendments	0	\$20,000	\$20,000	\$10,000
<u>Special Studies</u>				
Neighborhood Association Manual	N	10,000	10,000	DEFER
Pedestrian Linkages Study	N	15,000	15,000	DEFER
Special Studies	0	40,000	40,000	20,000
<u>Training</u>				
TMAPC Legislative Program	0	5,000	5,000	-0-
<u>Support Services</u>				
Public Information/INSIGHT	0	10,000	10,000	-0-

Ms. Wilson commented on the proposal to cut the Comprehensive Plan Amendments and noted that this item is driven by zoning requests received. When the Planning Commission, City Council and Tulsa County decide to approve changes that are not in accordance with the Comprehensive Plan these are the types of things that are housekeeping items and require the Planning Commission to update the plan. She declared that this is an item initiated from the outside and she is against the proposed reduction. Ms. Wilson also stated opposition to deferring the Neighborhood Association Manual. She advised that INCOG, the Mayor's office and various City departments receive numerous telephone calls requesting help to begin Neighborhood Associations, networking, set-up, most effective means to get City services in the neighborhood to remedy problems, etc. Ms. Wilson expressed that this would be a vital publication and is a follow-up on what the Planning Commission initiated three years ago when they directed Staff to compile a zoning manual for citizens. It aided citizens to learn the system and feels the Neighborhood Association Manual is a follow-up on that. Ms. Wilson advised that the Pedestrian Linkages Study is an outgrowth of the Sidewalk Study and product seen in the Subdivision Regulation update. It is an outgrowth of these studies. This is an item Public Works Department is interested in having TMAPC review. Ms. Wilson declared the Planning Commission would be greatly in error to cut Special Studies in half. This is an item under which City Councilors, as well as Tulsa County Commissioners, Mayor's office and TMAPC, have the ability to ask the Planning Commission to study unanticipated items. Ms. Wilson pointed out that at Mr. Carnes' request, the Planning Commission has added a neighborhood study. As far as the Planning Commission can tell, studies will continue to be requested, and through special studies, this will be identified and needs to be left in the budget at the current amount. Ms. Wilson advised that the Legislative Program is an outgrowth of what is accomplished at the Planning Commission through the Adult Entertainment Study, approved by the City Council. As a result, legislation will move forward involving bar regulations. Ms. Wilson noted that some of the items pursued by the TMAPC under the TMAPC legislative program were items such as Subdivision Regulations, etc. Ms. Wilson advised that through INSIGHT, over 500 individuals are sent information over what the Planning Commission and INCOG are doing. The Tulsa World newspaper does not report on a consistent basis informing the community of what the Planning Commission and INCOG are doing. This gives interested citizens an opportunity to receive this information.

Mr. Midget advised that he would be voting against this amendment. He reiterated that this is a preliminary budget, and he does not believe any action will preclude the Planning Commission from further detailing any potential cuts might be necessary. Mr. Midget encouraged the Planning Commission to support this budget as it is and still take the opportunity to review the process. Mr. Midget noted that, even should the Planning Commission approve the proposed cuts, the process has not been examined. He believes that what the Planning Commission should do is submit the budget and examine the process, so when they are asked to make a reduction it

can be done in an intelligent, thoughtful, and thorough manner. Mr. Midget urged the Planning Commission to vote against the amendment. He assured the Planning Commission that what the City Council and administration would want the Planning Commission to do is to submit, even in a preliminary manner, their best estimate of what it might cost to provide the services that TMAPC is going to be asked to provide. Mr. Midget believes this budget does that, and because this process began earlier, he noted that the concerns being expressed today could have been addressed much earlier than at this point when the budget should be submitted to the City. Mr. Midget urged the Planning Commission to pass this budget and take the opportunity to go back in and examine the process in order to have a complete understand of what is being detailed in any deletions or reductions.

Mr. Neely upheld his position that the budgeting process is driven from the top, from elected officials to the people under them, Boards and Commissions. He feels discussion has been very constructive and agrees with the concept of a decrease in governmental expenditures. However, he advised that the Planning Commission is dealing with the realities of the budgeting process and would like the Planning Commission to consider another option. He suggested submitting the budget as initially presented, with a strong cover letter that the Planning Commission would live with a 10% decrease in budgeted items, listing Mr. Buerge's items identified as those items which would be eliminated, and challenge the Mayor's office to send a mandate to all other departments, commissions, etc. to do the same. Mr. Neely advised that this will be the only way to have an effect on a citywide basis. Mr. Neely fears that if a budget is submitted that is already cut 10%, additional cuts will be made as they go through the process. He believes it should be sent with a strong cover letter conveying concerns as citizens for governmental expenditures.

Mr. Parmele advised that he would rather see a budget submitted with requests for a reduced budget and list those items that could additionally be accomplished if additional money were available. He advised that today is the first time the full Planning Commission has heard this budget. There have been three Budget and Work Program Committee meetings, and they have been hurried through the process because of time constraints placed by the administration. Now the full commission is hearing the budget, some for the first time, and this is the appropriate time to ask questions, make any changes necessary, and not wait until it is returned with reductions requested. Mr. Parmele advised that cuts should be made now for the full commission to decide the amount of money needed to accomplish these programs. If officials want these programs, they need to be aware of the exact amount of money needed for the task.

Mr. Carnes expressed support of Mr. Neely's suggestion of a letter challenging all other Committees to reduce their budgets, and felt this is the first step of accepting responsibility. Mr. Carnes agreed that this is the proper time to raise questions and asked if

there could be a compromise between submitting the budget as is, with a 5.6% increase, with the suggested decrease, or for the Planning Commission to submit the same budget as last year.

Mr. Doherty advised that the 5.6% increase was predicated on a 4% increase in Staff salaries. He noted that increase was conditioned upon City and County employees also receiving increases.

Mr. Carnes expressed his opinion that when the budget is being considered, it is 100% financial and there is nothing political about it. As citizens, the Planning Commission is responsible for the financial aspect. Any increase in money, immaterial of where it comes from, is an increase and is the Planning Commission's responsibility.

Mr. Midget stated that if the Planning Commission wishes to reduce the budget, he suggested that rather than deferring the Neighborhood Association Manual, the TMAPC Travel and Training be cut.

Mr. Buerge expressed agreement.

Mr. Midget suggested the Planning Commission take the time to review areas where cuts can be made. He expressed agreement with what is being stated and asked the Planning Commission to keep in mind the increase is in anticipated Staff raises. He feels if a budget is submitted with the absence of Staff raises, it sends a message. Mr. Midget expressed support of Mr. Neely's suggestion of sending a cover letter saying TMAPC could live with a decrease, but he questioned submitting an already-identified percentage. He suggested reviewing specific areas, so that if there is going to be a decrease, the Planning Commission can reexamine them for possible cuts. He noted the opportunity is still there to do so.

Mr. Doherty pointed out that the entire Planning Commission is wanting to accomplish the same goal, and the only questions being debated are the methodology and the method of delivering the message. He noted that Mr. Buerge's amendment would deliver the message in one form by cutting these items up front. He stated that Mr. Neely's suggestion would be to deliver the budget as is, but indicating which programs will suffer should the budget be cut. Either way is expressing the same idea, "these are the items we consider most expendable". He stated that Ms. Wilson is correct in that a preliminary budget is being presented that has been worked out in Budget and Work Program Committee meetings. This is a description of what the Planning Commission believes should be completed this year and the cost figures at this point. The Planning Commission will not, between now and Friday, get the kind of accounting data that Mr. Buerge suggests.

Mr. Buerge stated that he does not want the accounting data.

Mr. Doherty noted that nobody is disagreeing that this is the program of work for the year. He advised that they could, in line

with Mr. Buerge's approach, take 5.6% off every line item on the budget proposal. There are a number of ways to accomplish it, but all would take away from the executive branch of government the prerogative to recommend priorities to the City Council and the City Council's mandate to establish those priorities. He noted that, ultimately, it is going to be the City Council who decides how much resources are allocated to TMAPC. He believes TMAPC should present the work program and estimated costs, with the idea that should funding not be available, certain items will be reduced, even Special Studies. He declared that puts them in an untenable political position and the decision of allocation of resources is at the heart of politics. Mr. Doherty expressed favoring Mr. Neely's approach over Mr. Buerge's for that reason only, but recognizing that all are trying to get to the same point. There is the additional issue of the commingling of TMAPC and INCOG budgets, which he feels should be addressed separately. He thinks they will find unanimity on that issue.

Mr. Buerge agreed that they are all saying the same thing. He noted that Mr. Midget challenged the Planning Commission to challenge the process. He asked how better to challenge the process. He advised being disgusted with government and its inability to make tough decisions and to deal with things in a business-like fashion. Mr. Buerge declared the American people are going to have to take much of the responsibility back for a lot of this government. He noted that the Planning Commissioners are volunteering their time and energy for this, and asked what better way to send a message than to participate in making the tough decisions.

Mr. Doherty noted that Mr. Midget is here representing the Mayor. He is an extension of the Mayor's office, as the Mayor's designee to this body. He advised that at one time the Mayor attended TMAPC meetings and the law was amended to permit the Mayor to provide a Staff member to attend. What Mr. Midget has expressed, as an extension of the Mayor, is that the Mayor wants to know what TMAPC wants to accomplish and what it is going to cost. That is what this budget expresses. What the Mayor has not asked for and what he believes the Planning Commission should volunteer is if the monies requested are not allotted, specific items will be removed.

Ms. Wilson advised that the budget process is changing because the Mayor's office has undergone a study and are in a new budget mode; that is one of the reasons why the process was shortened by a month. However, she feels the Planning Commission has been able to receive the information to go forward with it as it is. She advised that it is all a timing problem, and she believes the Planning Commissioners are expressing ways to cut the budget and save money on outflow of real cash. Ms. Wilson declared the only way to get this budget approved is, first of all, to submit a preliminary budget. When it is returned with suggested reductions, then would be the proper time to make reductions. This is what has been done in the past. What then happens is that additional budget revisions are submitted, indicating what programs could be

completed if cut by mandated percentages. These types of decisions are not for the Planning Commission to make. The Planning Commission's job is to determine the amount of money needed to complete these programs and relay that information to officials. If it is decided to not approve the requested amount, then the Planning Commission will work within whatever money is allocated to TMAPC to fund the Staff. Ms. Wilson pointed out that as far as shared sacrifice, goes the Planning Commission should "put their money where our mouth is". She pointed out that no one is hurting on this budget that is sitting on the Planning Commission on an appointed basis. If the Planning Commission wants to show they care, the only item to affect the Planning Commissioners is to cut TMAPC Travel & Training. When anything else is cut, they are getting rid of people, and that is not the Planning Commission's job. Ms. Wilson declared that it is for the Mayor to decide if she wants to reduce Staff in order to size-down. Ms. Wilson believes many of the Planning Commissioners have the ability to do that in other areas of their lives, but the Planning Commission does not have that right.

Mr. Carnes stated that he would like to challenge his fellow Commissioners that, as this process ends, they take Mr. Buerge's and Mr. Neely's comments for reductions and issue a letter to the City Council and Mayor that this Commission is making reductions and challenges all other Commissioners to do the same. He stated that all of the Commissioners who make their own payroll know that when you have a budget you must make cuts. Mr. Carnes declared that he was not aware that TMAPC was increasing the budget from last year until today.

Chairman Doherty advised that the increase is predicated basically on an increase in Staff salaries for 4%, which was anticipated last year; there were no Staff raises last year. He noted that the Planning Commission does not make the decision on Staff raises.

Mr. Carnes commented on Staff cuts and pointed out there always the possibility of transfer and attrition. He noted that in his own business he has had to layoff people or people have retired. Regarding the money aspect, he stated that he would be glad to be part of letting the City of Tulsa and Tulsa County know TMAPC will work through this process. As far as eliminating TMAPC Travel & Training, Mr. Carnes declared that, in eight years, he has only taken one trip, and at that time only accepted a part of the money. He will not be sacrificing one way or the other.

Mr. Buerge amended his motion to take \$10,000 out of TMAPC Travel and Training and restore to the Comprehensive Plan Amendments with the recommended \$20,000.

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TMAPC BUDGET AND WORK PROGRAM
FY 1994**

<u>Comprehensive Planning</u>	Type	Estimated Cost	Recommendation Budget & Work Committee	Amend. Motion
Comprehensive Plan Amendments	0	\$20,000	\$20,000	\$20,000
<u>Special Studies</u>				
Neighborhood Association Manual	N	10,000	10,000	DEFER
Pedestrian Linkages Study	N	15,000	15,000	DEFER
Special Studies	0	40,000	40,000	20,000
<u>Training</u>				
TMAPC Legislative Program	0	5,000	5,000	-0-
<u>Support Services</u>				
Public Information/INSIGHT	0	10,000	10,000	-0-
TMAPC Travel & Training	0	13,200	13,200	3,200

Mr. Parmele advised the basic question is the amendment to the motion. He advised that he cannot support the amendment, although he agrees with the philosophy behind it. He also cannot support the main motion because he feels there should be a reduction. Mr. Parmele expressed having trouble with some of the specific items being cut.

Mr. Carnes suggested asking for an across-the-board percentage decrease.

Chairman Doherty offered his observation that some of the Commissioners are reacting because they are mad at the system and the process and are penalizing specific programs without adequate thought.

Mr. Parmele expressed support of an across-the-board reduction.

Chairman Doherty advised that he cannot support anything else at this point because they are taking the work of the Budget and Work Program Committee, who have spent time studying it, and the work of Staff and the careful prioritization of these items, and throwing them out without adequate understanding of them.

Mr. Parmele stated that is why it might be better to have an across-the-board reduction except for Zoning/Land development.

Chairman Doherty stated that if there is a reduction, in his view it should be across-the-board.

Mr. Parmele stated they should exempt Zoning/Land Development, since this is their primary purpose.

Chairman Doherty reiterated that across-the-board is the only way he could support such an amendment.

Mr. Buerge revised his amendment that the budget be deleted in total \$70,000, to be spread evenly among all components.

Chairman Doherty advised that is roughly 10%.

Mr. Buerge stated that he did not want to be pinned down to 10% because it depends on where the 10% is being removed, and will stay with the \$70,000 recommendation.

Ms. Wilson commented that, depending on how the vote goes, the Planning Commission is self-imposing a 10% reduction. The numbers that are submitted for the budget on January 29 will not indicate any reduction; they will just indicate that this is the cost of operation. All that would be accomplished is reducing the preliminary draft by 10%.

Mr. Buerge advised that it is his understanding that it is a real reduction from the \$622,000 budgeted for 1993.

Chairman Doherty asked where inflation would be plugged in.

Mr. Buerge advised that inflation would not be plugged in.

Chairman Doherty stated that he is then proposing a real reduction of about 14%.

Mr. Buerge stated that he is clearly talking about the elimination of certain services.

Mr. Parmele stated that the Planning Commission can then prioritize those services based on the amount of money available.

Chairman Doherty declared that for a preliminary budget this is an irresponsible process.

Mr. Buerge restated his amendment, to approve the budget subject to a reduction of the total budget amount equal to 10%, spread evenly among each line item, the amount allocated to be reduced by 10%. This was seconded by Mr. Carnes.

Mr. Neely stated that he would reluctantly vote against the motion; he supports the concept, but disagrees with the methodology.

Mr. Carnes asked for a reason.

Mr. Neely stated that he believes this should be approached another way. He suggested transmitting a strong cover letter stating that the Planning Commission is willing to accept a 5% decrease from last year's budget and that it should be done on a citywide basis because of problems with government spending.

Chairman Doherty noted that the difficulty with basing something on last year's budget is that the work program changes each year, and items that need to be included in the work program changes slightly.

Mr. Parmele noted that the North Tulsa County Plan that was promised one year was deferred completely.

Mr. Carnes asked if this motion precludes the letter. He voiced support for a letter of a challenge to be transmitted.

Mr. Buerge stated that he agrees the letter and the challenge to other departments should be included in the transmittal of the budget.

Chairman Doherty asked that a summation of the minutes be transmitted because the debate is instructive and indicates the problems facing any number of Boards and Commissions in trying to prioritize their own work programs and working within the larger framework of allocation of resources.

Chairman Doherty advised that he cannot support the motion because he does not believe that is the way the process, as it is currently structured, can work or should work, and he believes the TMAPC will to have to make hard decisions on specific line items should the overall budget be cut. He believes that assuming or offering to cut programs is not the Planning Commission's place. They are not the ones who allocate resources; these are the elected officials. He stated that no one elected him; he was appointed, and he is making a recommendation.

Ms. Wilson noted that this is a timing problem. She recommends submitting the budget, and if told to reduce it a specific amount, the TMAPC will definitely slash items, but she does not believe in doing it prematurely. Ms. Wilson advised that she will support the Budget and Work Program Committee's unanimous recommendation.

Mr. Parmele declared that now is the time to make TMAPC concerns known. They are in agreement that there are financial difficulties among all levels of government and are taking the initiative to request a reduction in what they feel can accomplish the basic job. He stated that he will be voting in favor of the motion of a 10% across-the-board reduction because he feels, to present a request for a certain amount of monies, should the City approve the amount, then TMAPC can prioritize the monies available for specific projects.

Mr. Midget advised that he would be voting against the motion and expressed support of Mr. Neely's recommendation of submitting this budget and sending a letter indicating their willingness to cut the budget, but it would give TMAPC the opportunity to make the kind of tough choices on the line items that can actually be cut.

Chairman Doherty advised that ultimately this budget will be sent to the City Council. He stated that he would like the City Councilors to see that this is TMAPC's request, and should they want to reduce it, Special Studies is one of the areas which they will be forced to cut. These are the most expendable programs. This will aid the City Council in realizing that once these resources have been exhausted, there will be no monies left to accommodate additional requests.

Chairman Doherty restated that the main motion is to transmit the budget to the Mayor with the 10% cut. If this motion fails, the main motion will be open for amendment. Chairman Doherty stated the Planning Commission has prioritized programs, and Mr. Buerge is not out of line on the items he has suggested to cut, since they seem to be the more expendable programs and he sees nothing wrong with putting that information in a cover letter indicating that, should programs be cut, listing the specific programs which would suffer.

Mr. Parmele stated that he does not agree with some of the cuts.

Mr. Midget also expressed disagreement with some of the cuts. If line items are to be cut, he has others to suggest.

Chairman Doherty stated that there is time to further refine those specific items and to discuss them in detail at a later date.

Mr. Midget advised that is why he does not want to refer to any particular item in a cover letter.

Chairman Doherty stated that the idea of expressing prioritization is entirely correct. It is the Planning Commission's responsibility to make a recommendation on the prioritization of the TMAPC work program.

Mr. Midget expressed agreement; however, he cannot vote for identifying these specific items to cut.

Mr. Parmele stated that if the \$70,000 reduction or 10% goes into effect, that will be about 5% less than the total received last year.

Chairman Doherty added that is assuming the County does not cut anything.

Mr. Buerge called for the question.

TMAPC Action; 8 members present:

On MOTION of BUERGE, the TMAPC voted 4-4-0 (Buerge, Carnes, Horner, Parmele "aye"; Doherty, Midget, Neely, Wilson "nays"; no "abstentions"; Ballard, Broussard, Dick "absent") to AMEND the Budget to reduce each line item by 10%.

MOTION FAILED

* * * * *

Mr. Parmele made the motion to amend the main motion that the Planning Commission submit the preliminary Budget and Work Program to the administration and City Council with a letter of transmittal recognizing the Planning Commission's concern with the budgeting process, recognizing concern over lack of available funds, and recognizing that the Planning Commission is aware of the need to exercise fiscal restraint. They are willing, if necessary, to further review the TMAPC budget if a 10% reduction is necessitated on certain programs or items that can be discussed at future meetings.

Chairman Doherty asked if Mr. Parmele would be comfortable with the inclusion, not necessarily in the motion but as a matter of procedure, with the applicable portion of the minutes of this meeting to be transmitted with the letter.

Mr. Parmele agreed.

Mr. Neely asked that the motion also challenge all other departments of the City and County governments to do the same, be willing to accept the net effect of a 10% decrease in the proposed budget from last year's.

Mr. Parmele amended his motion to include the challenge.

Chairman Doherty stated that, should this motion carry, then the Chairman will, after consulting with Mr. Parmele, draft such a letter. However, given the time constraints, they are to submit the budget Friday. The letter would have time to circulate and be reviewed at next week's meeting for comment and adjustment. He stated that it should reflect the broad thinking of the Planning Commission and not just the Chairman's report on it.

Mr. Buerge stated that the Chairman might consider having the letter signed by all the Planning Commissioners.

Mr. Parmele stated that the Chairman could sign as Chairman.

Mr. Horner advised that he would vote in support of this amendment. He noted that TMAPC should be recognized to let the administration and Council know of their interest in this budget, and he stated

that there is not a budget submitted that was approved as is. He doesn't want people in responsible places to think they are that type of Commission.

Chairman Doherty stated that, in earlier budget and work program meetings, there was a great deal of prioritizing of options presented by Staff. The budget before the Planning Commission today does not represent the Staff's laundry list, but the Budget and Work Program Committee's prioritization of that list, and perhaps in the letter, that process should be conveyed to the elected officials. He reiterated that there has been a lot of Planning Commission work that has gone into this budget to this point and the Planning Commission is not anywhere near through.

Mr. Parmele stated that he feels officials will understand from today's meeting that TMAPC is concerned with the level of funding that is available.

Chairman Doherty advised that this budget process has been only four years that the Planning Commission has actually been compiling a work program.

Mr. Parmele stated that they used to get one bottom line number for approval.

Mr. Buerge stated that he can't tell that there is much difference from having a lot of numbers or one number.

The question was called on the amendment.

Chairman Doherty restated the motion on the amendment.

Ms. Wilson expressed support of the budget as submitted. She hears comments from those not happy with the process, and agrees all should help work on the process. She objected to the letter indicating an arbitrary percentage. She expressed having no problem with the letter of challenge. Ms. Wilson noted that over the years, the Planning Commission Staff has shrunk from approximately 80 to about 50 Staff members and believes loss has been suffered. As far as reducing the budget by 10%, she declared that it is easy for the Planning Commissioners to believe it may sound good and look good on paper. As far as settling on a percentage, but she does not think initially that is what they need to be doing. If they are directed to make a 10% cut, then she would be one of the first to jump in and say let's do it.

Chairman Doherty advised that perhaps the letter can be structured to accommodate that concern.

Mr. Buerge called for the motion.

TMAPC Action; 8 members present:

On MOTION of PARMELE, the TMAPC voted 6-2-0 (Carnes, Doherty, Horner, Midget, Neely, Parmele "aye"; Buerge, Wilson "nays"; no "abstentions"; Ballard, Broussard, Dick "absent") to PRESENT the budget with a strong letter voicing concerns on the budget process acknowledging the lack of funding, and offering, should the need arise, to reduce this preliminary budget by approximately 10% with specific items to be eliminated and the Planning Commission is challenging other submitting entities to examine their own budgets with the same scrutiny.

* * * * *

Chairman Doherty stated that he would work on the letter and transmit it to the officers in draft form for comment.

Chairman Doherty stated the main motion to present the budget as amended.

TMAPC Action; 8 members present:

On MOTION of WILSON, the TMAPC voted 7-1-0 (Buerge, Carnes, Doherty, Horner, Midget, Neely, Wilson "aye"; Parmele "nay"; no "abstentions"; Ballard, Broussard, Dick "absent") to APPROVE the budget as amended.

* * * * *

Chairman Doherty announced that there has been discussion of requesting that the TMAPC budget be submitted separately from the INCOG budget, isolated and not included as a part of it. That request was made to the County last year, but it was not made in a timely manner or in the proper form and they were instructed to start earlier for this year. Now is the time to begin that process while the Planning Commission is dealing with the budget.

Ms. Wilson asked if the point is to give some organizational structure to the Planning Commission or to identify themselves as a group. She explained the County and City each write one check and do not differentiate; they simply pay their share into INCOG. She asked what is the result they want to achieve.

Mr. Parmele stated that for a number of years TMAPC has wanted to identify the amount of dollars that is required to operate the Planning Commission and Board of Adjustment. If it is so identified to the City Council and County Commission that TMAPC and Board of Adjustment will operate with \$656,000, then INCOG must provide the level of services as identified for \$656,000; if they

can't provide that level of services, then TMAPC needs to know that from INCOG or need to go elsewhere.

Chairman Doherty said that there is the function of INCOG which is much broader than supporting the Planning Commission. It is a regional entity and serves a wide range of municipalities. Its budget may fluctuate over time as its mission changes, independent of the Planning Commission's budget, and there is concern that the County Commissioners, whether they want to punish INCOG or reward them, may wish to vary INCOG's budget, which would under the current process also directly vary TMAPC's budget. The suggestion has been made that this is probably not a good process, that the planning and zoning process should be identified apart from the other INCOG functions.

Mr. Parmele stated that the level of services provided to TMAPC be consistent and named, and that the fluctuation occur among the other services provided by INCOG. He advised that if this needs to be done by letter to the Council Chairman and Commission Chairman, he would so move.

Mr. Midget stated that it would be helpful on the City's part to know to separate the two. He advised that they get a lot of questions over what is TMAPC's share and what is INCOG's share.

TMAPC Action; 8 members present:

On MOTION of CARNES, the TMAPC voted 8-0-0 (Buerge, Carnes, Doherty, Horner, Midget, Neely, Parmele, Wilson "aye"; no "nays"; no "abstentions"; Ballard, Broussard, Dick "absent") to DRAFT a letter to the Mayor's office, City Council Chairman, and County Commission Chairman requesting that the TMAPC budget not be lumped with INCOG, but be treated as a separate line item in the overall budget of the various budgeting entities.

* * * * *

Mr. Buerge stated that is not his intent to come to Planning Commission meetings and be a maverick and he appreciates everyone's tolerance in hearing his viewpoints. He is simply trying to hold himself accountable to the same standards that he has held other politicians, which is the basis for his comments. He thanked the Planning Commissioners for their indulgence.

Mr. Midget assured Mr. Buerge that the elected officials appreciate the kinds of concerns raised because the budget needs to be simple enough for citizens, particularly volunteers on Boards and Commissions, so it can readily be seen where the money is going. The fact that he raised these concerns is important. He encouraged the Planning Commission to redo the entire process. That is why the City Council is requesting budget input early.

Rules and Regulations Committee

Mr. Parmele announced the Rules and Regulations Committee will meet February 3, 1993 at 11:30 in the INCOG conference room.

Director's Report

Mr. Stump inquired if the Planning Commission would want the briefing on the Historic Preservation Chapter at the end of next week's agenda.

ZONING PUBLIC HEARING

Application No.: Z-6390 Present Zoning: RM-0
Applicant: Terry Davis Proposed Zoning: RS-3
Location: South and east of the SE/c of 101st St. & Delaware Ave.
Date of Hearing: January 27, 1993
Presentation to TMAPC:

Chairman Doherty announced the notice is flawed because of an error in sign posting advertising the incorrect date.

TMAPC Action; 8 members present:

On MOTION of PARMELE, the TMAPC voted 8-0-0 (Buerge, Carnes, Doherty, Horner, Midget, Neely, Parmele, Wilson "aye"; no "nays"; no "abstentions"; Ballard, Broussard, Dick "absent") to CONTINUE Z-6390 to February 17, 1993.

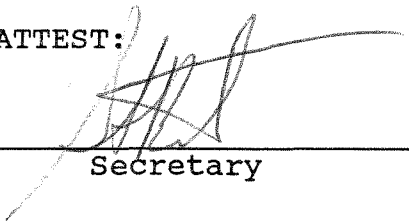
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Mr. Parmele advised that the applicant has requested a letter signed by the Planning Commission Chairman explaining the reason for continuance. He also noted that this is approximately a one-million dollar sale in which the buyer will now lose interest for three weeks, due to an error by the sign company posting the wrong date. He stated the sign company needs to be made aware that those kinds of mistakes cannot be tolerated.

There being no further business, the Chairman declared the meeting adjourned at 3:10 p.m.

Date Approved: 2/10/93


Chairman

ATTEST: 
Secretary

